

**Gananoque Police Service Board  
November 18, 2010  
Minutes**

**Attendance**

Chris McDonald  
Jim Garrah  
Graham Armstrong  
Neil McCarney  
Kai Liu

**Meeting Called to Order.**

**Agenda – Additions – Minutes**

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- Presentation by the Chief
- Potential of conflict of interest to notify board

**Motion** to accept minutes by Graham Armstrong seconded by Neil McCarney

**Minutes** – Questions arising. Still waiting break down of foot patrol hours & other agreed actions. Chief explained the platoon system. PO System will be put over to next meeting.

**Chiefs presentation** – to Mayor for the time and dedication.

**Conflict of interest** – Chief explained a possible conflict of interest with Chief and brother who owns an embroidery company for the embroidery of the crest on items (hats shirts etc). the Chief explained that it is difficult to have this quality designed locally and would like to use his brother and the business for this. Chief explained and showed the difference in quality. The Chief would like the boards approval to purchase approximately 20 hats at the same price as other companies in the area. The board agreed.

**Chiefs report**

**Monthly stats re HTA** – The program is currently looking at seatbelts and cell phones. Officers are more acutely aware and looking for offenders as well as citizens are calling in more occurrences. These stats reflect October and the program actually started November 1st. Officers working specifically to target these areas by teaming up looking for offender at certain points. Majority of the people have been

issued warnings and are being educated on the possible charge. Texting is a bit harder to catch but not impossible, simply by observations, which can be done by co-ordinating efforts.

Board member questioned the HTA charges for October are they 30 or 40 which is it? Do these number include POA offences are they all HTA?

Chief showed the board the FOI training certificate for Lindsay showed to the board.

Foot patrol – Board member questioned hours and supervision and added that it needs to be stored in a data base in order to get the true times and have something to show the citizens that officers are walking the beat. It is a priority for the board and important, this is a big part of community policing. Board members want more engaging officer efforts to the public. Chief advises that he has a standing order regarding foot patrol. The board feels that this has seen a decrease and want a more accurate count.

**Matters pending** –Board member advises that business plan was to be review on monthly bases with a report and this has not been forth coming for a few months. Board member would like to see this re-established. Chief advises that the next business plan is in 2012.

**Presentation by Andy Graham** - Smart Policing- Responsibility for the safety of a community rests with more than the police and therefore it is important for police to form partnerships with other community organizations and individuals. He suggested there could be a community safety partnership strategy. Visibility helps to foster partnerships and helps in the gathering of information. He emphasized the importance of the analysis and use of information to determine deployment. Small town police can be part of the community and should not try to be like larger services where there is growing paramilitarism and more specialized high cost and high risk equipment.

**Financial reports** – Totals given of where we are total for revenue where we are in the total of expenditures. Chief advises that the bottom of page 3 shows the totals money left in budget at end of this year. This figure is distorted due to cost of Olympics..

**2011 budget** – This has not been completed as of yet that there are meetings next week to do so. Board members was board to meet next Thursday 8am to approve budget all updated docs to be given at that time. PSB budget consists of honorariums, missing is the cost of training new PSB members which will be approximately \$300 - \$500. Paul Thompson advises that the Ministry may not be doing any PSB training but will be available to help assist in roles and responsibilities questions , training has been ceased. Mayor elect expressed concern with costing of police service as per the citizens she spoke to. Chief explained we a lower per capita. It was suggested that perhaps more information could be provided to the public regarding the income generation of the police service to show the community what we are doing to lower the costs. Getting this information to the community is difficult but we need the public to understand the facts of the costs. Chief advises they are doing everything that can be done as efficient as compared to large services. Chief advises that we are not more expensive because of the grants received we are the lowest in the region and yet we have the same type of response as other

services. We have been quiet about income received for reasons of competing with other police services. The full budget package hopefully available after Monday

**Capital budget** – Chief advises there is a contingent on funds. The investigative services is projected at ending in 2010 \$200,000. In car computer purchases has been postponed to 2011, we applied for a grant to help with the cost but did not get it. Renovations for the ident room was budgeted for and set aside in 2008 in capital plan at that time. The exchange server has to be looked at. An intoxilizer 8000 to be purchased the one we have has to be repaired frequently due to hydro problem and the manufacturer will no longer be providing service. The cost will be \$7000. Replacement vehicle funds are in the capital and \$20000 has been set aside. The dell server for blackberry and purchase of applications (4 blackberrys) \$33000, router not included. Router for current system is for home use need to purchase a commercial use one. The video monitoring system needs to be upgraded second phase interview rooms need to be replaced \$3616. Digital camera to be purchased. C8`s training standard (we have 2 C8`s) two officers trained at this time, bullets cost \$10000 large costs in following years to be lowered, all to be purchased with monies from investigative services. Board member questioned will monies be spent for 2010 or moved over to 2011? Chief to discuss with Ross regarding the transfer of \$170,000, of this \$70,000 to be transferred over to 2011 budget the remainder for part time services. Chief advises that next week will have better view of how much in revenue.

**Motion 2010 honorariums** – moved by Jim Garrah seconded by Graham Armstrong all in favour

**Sick leave** – cashing out for Rhonda Robeson was never budgeted therefore showing a negative in the admin salary for fulltime employee it equals the amount of reserves out of the admin budget.

Board member questioned why there isn't a more readable statement of financials. Vadim limited to designing a reports, Ross looking into that but it is limited, still waiting for improved reports of vadim..

Paul Thompson thanked the outgoing board for their service.