

**AGENDA**  
**In-Camera Meeting**  
**Police Services Board**  
**Monday, 12 September, 2011 (8:30 a.m.)**

- . **Board Attendance**
- . **Approval of Agenda (additions/deletions)**
- . **Approval of Minutes of August 18, 2011 In-Camera Meeting**
- . **Legal (1)**
- . **Personal (3)**
- . **Time, date and location of next in-camera meeting**  
**Thursday, October 20, 2011 (8:30 a.m.) Boardroom, Emergency Services Bldg.**
- . **Adjournment of In-Camera Meeting**

**AGENDA**  
**Police Services Board Regular Meeting**  
**Monday, September 12, 2011 (9:00 a.m.)**  
**Emergency Services Boardroom**

- . **Board Attendance**
- . **Approval of Agenda (additions/deletions)**
- . **Approval of Minutes of August 18, 2011 Meeting**
- . **Report from In-Camera Meeting**
- . **Discussion regarding Noise Bylaw/Chief's Response (Chief Liu)**
- . **Update on YIPI Graduation Ceremony**
- . **Update on Teen Dance Sponsored by YIPI**
- . **Reports (Chief Liu)**
  - . **Financial – Budget Variance Report**
  - . **Statistical Reports**
- . **Time, date, and location of next regular meeting**  
**(Thursday, October 20, 2011 (9:00 a.m.) Emergency Services Boardroom)**
- . **Adjournment of Regular Meeting**

**Gananoque Police Services Board  
August 18, 2011  
Regular Minutes**

Board Attendance

Karl Harries  
Anne Warren  
Erika Demchuk  
Christine Milks  
Chief Kai Liu

Regrets

Neil McCarney

Meeting called to order.

Motion:

To accept agenda of August 18, 2011 with one addition of Checkwell Cheque  
All in Favour                      Carried

Motion:

To accept minutes of July 21, 2011  
Moved by:                      Christine Milks  
Seconded by:                  Anne Warren  
All in Favour                      Carried

In Camera Report – Increase in OMERS does not take effect until 2012. Stephanie Plumpton will provide an update at a later date.

OAPSB Fall Seminar – Chair Anne Warren will not be attending. Christine Milks and Chief Liu will be attending.

YIPI Workshop. Karl Harries reported on event. There were between 250 – 300 YIPI participants from various communities. Gananoque's YIPI made a very positive impression and participated very well in the conference. Jay McDonald participated in a dance competition and placed first winning an IPOD.

August 27, 7-10 pm the YIPI are holding a Fundraiser Dance. All proceeds raised will be donated to the Gananoque Food Bank, Shelter Box Program, Gananoque Youth Centre and Special Olympics. Sue Smith has approved use of the Recreation Centre for this function. A bicycle has been purchased at reduced rate from

Canadian Tire for a raffle prize. YIPI graduation is scheduled for Wednesday, August 24 at 1pm. MPP Steve Clark will be in attendance. All members are invited to attend.

To clarify an earlier comment regarding delivery truck being given exemptions for parking on King Street, Chief Liu advises that no exemptions by Town Staff – rather they were advised to use empty parking spaces when available.

Media Releases-Reporting mechanisms have changed. Police Communicators are required at the end of their shift to provide a report on significant occurrences for that shift.

Variance Reports – There are discrepancies with Source and Manulife deductions That will be rectified by Stephanie Plumpton in the near future.

Karl Harries would encourage dayshift officers working to attend the Board Meetings. He feels that their input is important.

Chief Liu complimented Mayor Demchuk for her participation in the Pirate's Day Parade.

No Other Business

Motion to Adjourn

Moved by: Karl Harries  
All in Favour Carried

Next Meeting Date September 15, 2011

**SPEECH TO Y.I.P.I. GRADUATES – 24 August, 2011**

**Chief Liu, Your Worship Mayor Demchuk, Special Guest our Member of Provincial Parliament, the Hon. Steve Clarke, YIPI Graduates and your families, Members of our Police Service, and our Police Services Board, Ladies and Gentlemen:**

**On behalf of the Police Services Board, I am very pleased to be here this afternoon to congratulate you, our Youth in Policing, on your graduation.**

**(I would like to reflect momentarily on the Youth in Policing Initiative Program. The primary purpose of the program is to support youth in gaining valuable employment experience, to give them exposure to general life skills and to provide them with a mentorship relationship with their local police service. As well, it is intended to support positive relationships between at-risk communities and the police.)**

**Reflecting on the purpose of the YIP program, and having observed you over these past few weeks, busy at work and assisting in so many areas, I believe you have definitely met and in many instances exceeded all the expectations of the program. There have been many positive comments from the Town's citizens and from visitors about how helpful you have been and what a worthwhile program this is. Your presence at the Youth In Policing Conference sponsored by the Durham Regional Police Service was very impressive. You were truly a credit to our Police Service as well as being excellent Ambassadors for the Town of Gananoque.**

**I would also like to acknowledge the outstanding leadership you have shown in spearheading the Youth in Policing Teen Dance which will take place this coming Saturday at the Gananoque Recreation Centre. We are very impressed that you have requested that all proceeds be donated to the following charitable causes: The Gananoque Food Bank, The Rotary Club Shelter Box Program, the Special Olympics, and the Gananoque Youth Centre. Through this outstanding activity, you have become exemplary role models to other youth in our community. As well, this initiative speaks volumes to your potential as future leaders,**

**So, in closing, congratulations; I hope you have truly enjoyed your summer with the Gananoque Police Service, and have found the experience to be beneficial to you. I would also like to acknowledge and congratulate Constable Rhonda Grant who continues to do an excellent job in recruiting, training and providing direction to these young people. (Fred Willison?)**

**Thank you for inviting me to be a part of your graduation ceremony, and best wishes in your future endeavours.**

## Charge Analysis Report (by Officer)

GANANOQUE Police Service

Printed by: #085 ROBESON, R.

Summary for: Period from 2011/08/01 00:00 to 2011/08/31 00:00 ;  
Officer surnames from to

### Overall Summary of Charges:

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	33	15	48
Youths:	5	0	5
Totals:	38	15	53

Officer: 

Police unit: **GANANOQUE**

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
HTA 142(2) Start from parked position - not in safety	2011/08/02	F	Adult
HTA 142(2) Start from parked position - not in safety	2011/08/07	F	Adult
LLA 32(1) Driving motor vehicle with liquor readily available	2011/08/20	M	Adult
HTA 144(18) Red light - fail to stop	2011/08/20	M	Adult
CC 430(1)(c) Mischief - Interfere with lawful use, enjoyment or operation of property	2011/08/30	F	Adult
CC 430(1)(c) Mischief - Interfere with lawful use, enjoyment or operation of property	2011/08/30	F	
CC 430(1)(c) Mischief - Interfere with lawful use, enjoyment or operation of property	2011/08/30	M	Adult

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	3	3	6
Youths:	0	0	0
Totals:	3	3	6

Officer: 

Police unit: **GANANOQUE**

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
HTA 144(15) Amber light - fail to stop	2011/08/04	F	Adult
HTA 128 Speeding 1 - 49 Km/h over posted limit	2011/08/06	F	Adult
CC 266 Assault	2011/08/06	M	Adult
CC 145(3) Fail to Comply with Undertaking or Recognizance	2011/08/15	M	Adult
LLA 31(4) Being intoxicated in public place	2011/08/20	F	Adult
CC 145(3) Fail to Comply with Undertaking or Recognizance	2011/08/26	M	Youth
YCJA 137 Failure to comply with sentence or disposition	2011/08/27	M	Youth

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	2	3	5
Youths:	2	0	2
Totals:	4	3	7

Officer: 

Police unit: **GANANOQUE**

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
HTA 200(1)(a) Fail to remain	2011/08/03	F	Adult
TPA 2(1)((a)(i)) Enter premises when entry prohibited	2011/08/08	M	Adult
BYLAW 2010(46)(S.2SCHA3F) Excessive Noise	2011/08/09	M	Adult

Low sensitivity

LLA 30(8) Person under 19 years having liquor	2011/08/19	M	Adult
CC 334(b) Theft Under SHOPLIFTING	2011/08/26	F	Adult
CC 354(1)(a) Possession Property Obtained by Crime Under \$5,000 - in Canada	2011/08/26	F	Adult
HTA 7(1)(a) Drive motor vehicle, no currently validated permit	2011/08/27	M	Adult
HTA 144(18) Red light - fail to stop	2011/08/27	M	Adult
CC 252 Fail to Remain at Scene of Accident	2011/08/28	M	Adult
CC 249(1)(a) Dangerous Operation - Motor Vehicle	2011/08/28	M	Adult

Charges laid	Males	Females	Totals
Adults:	7	3	10
Youths:	0	0	0
Totals:	7	3	10

Officer: [REDACTED]

Police unit: **GANANOQUE**

Charge statute/section/description	Date charged	Sex	Adult/Youth
HTA 144(18) Red light - fail to stop	2011/08/04	M	Adult
CC 334(b) Theft Under SHOPLIFTING	2011/08/23	F	Adult
CC 354(1)(a) Possession Property Obtained by Crime Under \$5,000 - in Canada	2011/08/23	F	Adult
HTA 78.1 Drive motor vehicle on a highway while using a hand-held wireless communication device	2011/08/31	F	

Charges laid	Males	Females	Totals
Adults:	1	2	3
Youths:	0	0	0
Totals:	1	2	3

Officer: [REDACTED]

Police unit: **GANANOQUE**

Charge statute/section/description	Date charged	Sex	Adult/Youth
CC 145(5.1) Fail to Comply - Undertaking before Officer in Charge	2011/08/13	M	Adult
CC 264.1(1)(a) Utter Threat to Cause Death or Bodily Harm	2011/08/13	M	Adult
CC 430(4) Mischief Under \$ 5,000	2011/08/13	M	Adult

Charges laid	Males	Females	Totals
Adults:	3	0	3
Youths:	0	0	0
Totals:	3	0	3

Officer: [REDACTED]

Police unit:

Charge statute/section/description	Date charged	Sex	Adult/Youth
HTA 142(2) Start from parked position - not in safety	2011/08/07	M	Adult
CC 354(1)(b) Possession Property Obtained by Crime Over \$5,000 - outside Canada	2011/08/20	M	Adult
HTA 5(1) Class G1 licence holder - unaccompanied by qualified driver	2011/08/20	M	Adult
HTA 136(1)(a) Disobey stop sign - fail to stop - community safety zone	2011/08/20	M	Adult
HTA 130 Careless driving - community safety zone	2011/08/20	M	Adult
HTA 78.1 Drive motor vehicle on a highway while using a hand-held wireless communication device	2011/08/20	M	Adult
CC 249(1)(a) Dangerous Operation - Motor Vehicle	2011/08/20	M	Adult
CC 249.1(1) Flight from police officer	2011/08/20	M	Adult
CC 335(1) Take Motor Vehicle without Consent	2011/08/20	M	Adult
CC 430(4) Mischief - Domestic	2011/08/29	M	Youth

Low sensitivity

Low sensitivity

CC 430(4) Mischief - Domestic 2011/08/29 M Youth

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	9	0	9
Youths:	2	0	2
Totals:	11	0	11

Officer: [REDACTED]

Police unit: GANANOQUE

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
HTA 128 Speeding 1 - 49 Km/h over posted limit	2011/08/12	M	Adult
HTA 128 Speeding 1 - 49 Km/h over posted limit	2011/08/12	F	Adult
HTA 128 Speeding 1 - 49 Km/h over posted limit	2011/08/12	M	Adult
CC 430(4) Mischief - Domestic	2011/08/13	M	Adult
HTA 153 Drive wrong way - one-way traffic	2011/08/13	F	Adult

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	3	2	5
Youths:	0	0	0
Totals:	3	2	5

Officer: [REDACTED]

Police unit:

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
HTA 136(1)(b) Fail to yield to traffic on through highway	2011/08/10	M	Adult

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	1	0	1
Youths:	0	0	0
Totals:	1	0	1

Officer: [REDACTED]

Police unit: GANANOQUE

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
CC 145(3) Fail to Comply with Undertaking or Recognizance	2011/08/08	M	Adult
CC 145(4)(b) Fail to Appear/Comply with Summons	2011/08/18	M	Adult
CC 733.1(1) Breach of Probation - between	2011/08/18	M	Adult

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	3	0	3
Youths:	0	0	0
Totals:	3	0	3

Officer: [REDACTED]

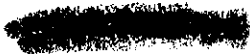
Police unit: GANANOQUE

<i>Charge statute/section/description</i>	<i>Date charged</i>	<i>Sex</i>	<i>Adult/Youth</i>
LLA 30(8) Person under 19 years having liquor	2011/08/13	M	Youth
HTA 158(1) Follow too closely	2011/08/27	F	Adult

<i>Charges laid</i>	<i>Males</i>	<i>Females</i>	<i>Totals</i>
Adults:	0	1	1
Youths:	1	0	1
Totals:	1	1	2

Low sensitivity

Officer:



Police unit: GANANOQUE

<u>Charge statute/section/description</u>	<u>Date charged</u>	<u>Sex</u>	<u>Adult/Youth</u>
HTA 144(18) Red light - fail to stop	2011/08/23	F	Adult
HTA 144(18) Red light - proceed before green	2011/08/26	M	Adult

<u>Charges laid</u>	<u>Males</u>	<u>Females</u>	<u>Totals</u>
Adults:	1	1	2
Youths:	0	0	0
Totals:	1	1	2

***Gananoque Police Service  
Youth in Policing Initiative 2011 Graduation  
Agenda***

**Date:** August 24, 2011

**Time:** 1:00PM

**Location:** 340 Herbert Street, Gananoque

**Host:** Gananoque Police Service

**Contact:** Rhonda Robeson, EA: Office: 613-382-4422

**Program Coordinator:** Cst. Rhonda Grant

**Purpose:** Graduation of YIPI students

**Background:** The Gananoque Police Service has partnered with the Ministry of Children and Youth Services - Youth Justice Services Division to provide an innovative eight week summer employment opportunity for youths in our community to develop skills relevant to a possible future career in policing.

12 YIPI students were selected from an application pool of over 65 students.

For the past 8 weeks these students under the mentorship of Gananoque police officers worked as town ambassadors in various areas of the community and police service. Some of their duties included:

- Insight into the police service (Ride a longs, vehicle cleaning and youth conference, etc)
- Special Community events (Canada Day Celebrations, Rib Fest, kids activities)
- Greeting and providing general information to visitors as Town Ambassadors
- Assisting local non-profit agencies and service clubs

This program provided the youths an opportunity to learn valuable employment experience, exposure to general life skills and develop a mentorship relationship with police staff. YIPI seeks to create opportunities for youth and police to build positive mentoring relationships, and provide training and employment prospects.

This initiative allowed the youths to earn income, become more aware and engaged in their community, and help build valuable employment experience.

## Detailed Agenda

- 1:00 Seating of YIPI students and audience (speakers will be seated in front row)  
**Speakers:** Cst. Rhonda Grant, PSB Chair Anne Warren, Mayor Erika Demchuk, MPP Steve Clark and Chief Liu
- 1:05 Call to Order – **Cst. Rhonda Grant**
- 1:06 Opening Remarks, Welcome & Purpose of YIPI program – **Cst. Rhonda Grant**
- 1:12 Remarks – Chair of Police Services Board **Anne Warren**
- 1:18 Remarks - **Mayor Erika Demchuk**
- 1:25 Value of YIPI program – Perspective from community program partner Gananoque Youth Services Board **Chair Karl Harries**
- 1:32 Value of YIPI program - Perspective from YIPI parent – **Marilyn (Mo) Slacks (Chloe Slacks 15 yrs)**
- 1:38 Valedictorian – **Brianna Raison (17yrs) & Clare Kenny (17yrs)** both are Program Team Leaders
- 1:45 PowerPoint presentation to guests – **Whole YIPI youths**
- 2:05 Remarks – MCYS Rep.
- 2:05 Remarks and Presentation to YIPI youths – **MPP Steve Clark**
- 2:15 Presentation of graduation certificates of accomplishment to students by – Cst. Grant, Chief Liu, Agenda speakers plus PSB members
- 2:25 Closing Remarks – **Chief Liu**
- 2:30 Cutting of Cake – End



## GANANOQUE POLICE SERVICE

[www.gananoquepoliceservice.com](http://www.gananoquepoliceservice.com)

*Please address all correspondence to Chief of Police - Kai Liu*

### Memorandum

**To:** Brenda Guy, Manager of Community Development  
**From:** Kai Liu, Chief of Police  
**CC:** Police Services Board Members, Ken Gilpin  
**Subject:** Noise By-law 2010-46, Use of Noise Meter

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Ms. Guy,

As a further follow up to your inquiries to the possible introduction of decibel levels and the use of noise meter to the town's current noise by-law, I've created a start up cost summary chart for you below.

As you are aware noise By-law 2010-46 was developed in consultation and input from residents, town staff, By-law Enforcement and the Gananoque Police Service.

Some issues highlighted during the development of the current noise by-law with previous noise by-laws were; Time limitation, commercial versus residential areas, lack of set fines, etc. In addition the by-law was developed to give police and by-law officers a workable tool that is enforceable.

By-law 2010-46 sec. 2(f) offence section, 2010-46 section 3(h) and section 3(j) exemption section along with Schedule-A section 9 (set fine) provides enforcement officers with the tools required to respond to noise complaints.

By-law 2010-46 was developed without a set maximum decibel level so that a decibel meter would not be required. Further a set maximum decibel level maybe problematic as noise disturbance is in the "ears" of the complainant. Section 2(f) allows the complainant and enforcement officer to subjectively determine the level that is likely to disturb the peace and comfort of a person.

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340 Herbert Street, Gananoque, ON K7G 1R1  
Phone: 613-382-4422 Fax: 613-382-7167

[kliu@gananoquepolice.com](mailto:kliu@gananoquepolice.com)

Should the noise by-law be amended to include a maximum decibel level, a decibel meter would be required for enforcement of the amended noise by-law.

The advantage of using a decibel meter is that results obtained by the meters are objective and allows the officer to present for court purposes a known decibel level.

As with impaired drivers the devices used to determine the decibel level of a noise complaint must be able to withstand legal challenges. A blood alcohol level device can be purchased at a local gas station for under \$10.00; however, for law enforcement purposes the police are regulated and must use an approved screening device at a cost of \$2, 500.00.

The same principles apply to a decibel meter used for law enforcement. The meter needs to be calibrated and certified by the manufacturer and must also be calibrated by the operator before and after a reading is taken.

A sound level meter uses two weighting filters: the dB(a) or dB(c) standard. The (a)-weighting standard allows measurement of general sound levels; the (c)-weighting standard allows measurement of low-frequency sound levels. A sound level meter can be purchased for about \$100.00 at Future Shop however, the inherent problem with consumer-recording devices is that it cannot record low frequency noise (such as the bass sound from a bass speaker) and will not withstand legal scrutiny.

**Cost associated with the introduction of a decibel meter for noise by-law enforcement**

<b>Model SPDP-1200R-10-Integrating/Printing Noise Ordinance Enforcement Meter</b>	<b>\$3,390.00 each</b>	<b>SoundPatrol DP 1200R Class 1 Remote Integrating/Printing Noise Ordinance Enforcement Meter Kit - SPDP-1200R SLM with accessories, QC-10 Calibrator, SPDP Printer and accessories, 59-533 storage case and five Roll paper pack for use with the SPDP-PRINTER</b>
<b>Annual maintenance cost of the meter</b>	<b>\$400.00</b>	<b>Calibration and certification</b>
<b>Sound meter trainer</b>	<b>\$2,000.00</b>	<b>State of the Art Acoustic Engineer (Ottawa)</b>
<b>Training of 15 police officer plus one By-law officer</b>	<b>\$3,500 (initial training only)</b>	<b>5 hours of initial training and future 2 hour annual refresher training</b>
<b>Provincial Offences Notice(PON) lawyer fees</b>	<b>\$2000.00 for Each appearance</b>	<b>Unlike PON traffic tickets, the town is responsible for the cost of a prosecutor for By-law tickets</b>
<b>Start up cost for first year start up</b>	<b>\$11,290.00</b>	<b>Minimum cost if one charge was laid with the use of a noise meter. Legal cost will increase with each additional ticket issued</b>

Since the implementation of By-law 2010-46 there has **not** been a noise complaint that required a decibel meter. In all noise complaints, alleged offenders were given the opportunity to reduce the sound level and/or charged.

Regards,

Kai Liu  
Chief of Police

References:

By-law 2010-46

2. For the purposes of Section 2 hereof, the following noises or sounds, among others, shall be deemed to be unusual noises with disturb inhabitants:

f. The operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound in such a manner as to disturb the peace and comfort of a person or persons at the point of reception.

**3.0 Exemption**

Notwithstanding any other provisions of this by-law to the contrary, this by-law does not apply to a person who emits or causes or permits the emission of noise in connection with:

- a. Emergency vehicles;
- b. The ringing of any emergency bells, alarms
- c. The immediate health, safety or welfare of the inhabitants;
- d. Races, authorized by the municipality;
- e. Regimental salutes;
- f. Parades authorized by the Municipality;
- g. Fireworks displays authorized by the Municipality;
- h. Community public events authorized by the Municipality;
- i. Sporting, recreational and entertainment events in or on public parks or buildings authorized by the Municipality;
- j. Musical and other performances in public parks or buildings authorized by the Municipality;

**THE CORPORATION OF THE TOWN OF GANANOQUE  
BY-LAW 2010-46 – Noise Regulation**

**“Part I Provincial Offences Act”  
Schedule “A” to By-Law 2010-46**

9	Emit/cause permit the operation of any electronic device incorporating one, or more loudspeakers intended for the production, reproduction or amplification of sound.	s. 2 Sch A section 3(f)	\$130.00
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## OAPSB ZONE 2

c/o Diane Smithson, Secretary-Treasurer  
Town of Mississippi Mills  
PO Box 400  
3131 Old Perth Road, RR2  
Almonte, Ontario K0A 1A0  
Tel: (613) 256-2064 ext. 225  
Fax: (613) 256-4887

*Promoting Civilian Governance Excellence in the Delivery  
of Police Services in Eastern Ontario*

### NOTICE OF FALL 2011 COMBINED OACP / OAPSB MEETING

**TO:** All OAPSB Zone 2 Membership  
Henry Jensen, Vice Chair, Zone 2 / Zone 2 Director  
J. Paul Thompson, Police Services Advisor, MCSCS

**DATE:** Friday, September 23, 2011

**LOCATION:** City of Ottawa, 110 Laurier Avenue West, Ottawa  
(parking garage accessible off Elgin Street and Laurier Avenue)

**TIME:**

8:15 a.m. – 9:00 a.m. coffee/muffins served in Councillor's Lounge, 2<sup>nd</sup> floor

9:00 a.m. – 10:30 a.m. combined meeting in Champlain Room – 2<sup>nd</sup> floor Heritage Building

Introduction of guest speakers:

1. Mr. Raj Sud, OPP Field Support Bureau, Crime Prevention Section  
Re: Ontario's Mobilization and Engagement Model of Community Policing
2. Sgt. Will Hinterberger, Ottawa Police Service  
Re: "Freeman-on-the-Land" (see attached document)

10:30 a.m. OAPSB and OACP move to separate locations for own meetings

12:00 noon Light lunch in the Councillor's Lounge, 2<sup>nd</sup> floor

**PLEASE RSVP TO DIANE SMITHSON (613) 256-2064 EXT. 225 BY FRIDAY, SEPTEMBER 16, 2011 AT 4:00 P.M. SO THAT NUMBER OF ATTENDEES CAN BE PROVIDED FOR LUNCHEON PURPOSES**

## OAPSB ZONE 2 AGENDA

Approximately 10:30 a.m.

1. Meeting call to order
2. Chair's welcome and opening remarks and introductions
3. Approval of Agenda
4. Approval of the minutes of the Zone 2 Spring Meeting held in North Grenville (Kemptville) on Friday, April 29, 2011
5. Business arising from the minutes
  - a. Discuss draft of OAPSB Zone 2 Constitution / By-laws prepared by Henry Jensen with input from Zone 2 PSBs.
6. Secretary-Treasurer's Report
  - a. Financial Report
  - b. Correspondence
    - i. Minister Jim Bradley  
Re: Provincial appointments to PSB will now be for an initial two-year term, with a possible reappointment of up to three years and a second possible reappointment of up to a further three years for a maximum total term of eight years
    - ii. Ottawa Police Services Board  
Re: requesting Zone 2 to consider making a financial contribution to the 50<sup>th</sup> anniversary of the OAPSB's Annual General Meeting and Conference being held in Ottawa from April 18-21, 2012
7. Update from Paul Thompson, Police Services Advisor, Ministry of Community Safety and Correctional Services
8. Update from OAPSB Zone 2 Director Henry Jensen
9. Update from George Braithwaite, Section 10 Working Group (see attached report)
10. New Business
10. Membership Input – Open Forum
11. Meeting Dates and Locations for 2011 Meetings  
**Note: The January OAPSB Zone 2 Annual General Meeting will be held in Smiths Falls on Friday, January 27, 2012.**

12. Adjournment

Your Zone 2 Chair, Lana March  
& Secretary-Treasurer, Diane Smithson  
August 29, 2011



## HIGHLIGHTS

### OAPSB / OPP SECTION 10 COMMITTEE MEETING

*Attendees: Provincial Commander Noreen Alleyne, Commander Mary Silverthorn, Inspector Rob Longstreet, Staff Sergeant Rod Case, Staff Sergeant Frank Kreis, Sgt Liane Spong-Hooyenga, Fred Kaustinen, Don Smith, George Braithwaite.*

**The Working Committee met in Orillia on June 16, 2011**

**Opening Comments:** Inspector Rob Longstreet opened the meeting and welcomed attendees.

**Agenda and Previous Minutes:** Approved.

**Cost Saving Measures in Policing:** Fred Kaustinen spoke regarding a ministry working group established to look at potential cost efficiencies in policing. It is questionable whether we look at doing things in a new ways in policing. What is it that we expect of the police and other participants in law enforcement? This is especially important considering looming labour availability issues which are driven by demographics and shortages within a young workforce. Is the current resourcing model sustainable in the long term? This translates to continuing pressure to increased taxation from the public's perspective. Can we always look at raising taxes to find the money to support policing? There is pressure in Toronto, for example, to require Chief Blair to reduce the workforce by ten percent. Other examples of more cost-effective were provided e.g.; banks use their own investigators to expose white collar crime and modern technology uses computer programs to track transactions over \$10,000. The discussion led into and explored ideas that formed the essence of the presentation on Ontario's Mobilization and Engagement Model of Community Policing.

**Ontario's Mobilization & Engagement Model of Community Policing:** Mr. Raj Sud of OPP's Crime Prevention Section provided a presentation to the working group on Ontario's Mobilization and Engagement Model of Community Policing.

The former Community Policing Model was static and one dimensional. There was a need for members of the community to have a better understanding where they fit in. The driving factors for developing a new model were:

- Community policing is a misunderstood term;
- Model needs to be updated to reflect a more contemporary approach;
- Have to show how it relates to community **mobilization** and social development;
- Must include problem solving and problem oriented policing; and
- Language needs to be changed to reflect prevention.

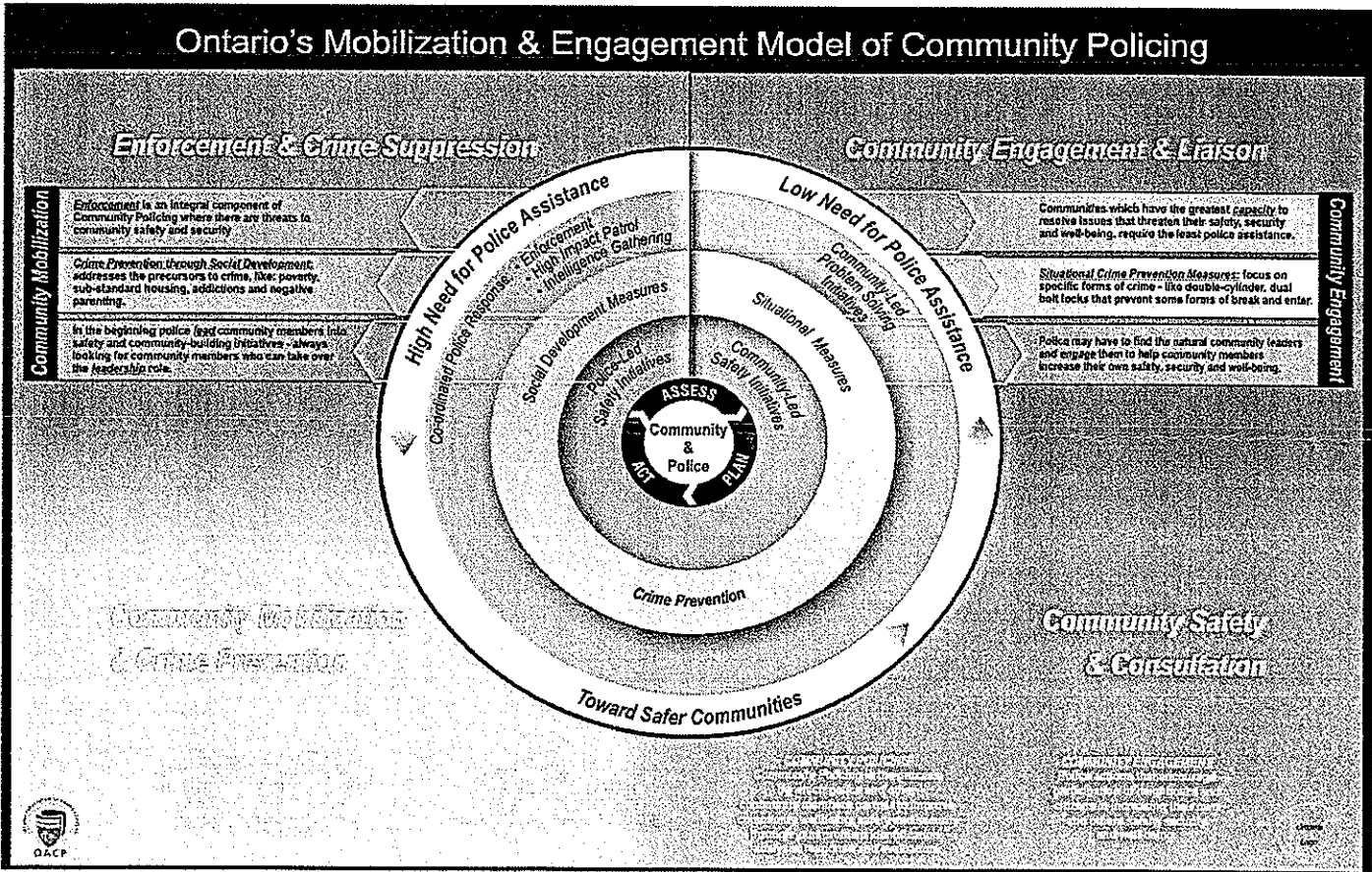
The New Model:

- Operationalizes Community Policing;
- Includes a diagnostic tool for police and community;
- Starts with a discussion defining Community;
- Contemplates the wide variety of police functions; and

- Includes the assessment of community capacity and needs.

The new model was developed with a focus on shifting community policing from public relations to an operational component. A new way of approaching how we respond to calls for service. What can officers do so we are not regularly called back to the same location? We can prevent a situation from escalating and focus on prevention through reaching out to the community and asking for resources to help in solving the situation. We don't always need officers to be the lead on problem solving. Officers can open the doors and engage the community and use enforcement in the red zone when there is a need for immediate response. Restorative justice was used as an example of engaging the community in the right way, i.e. where people who have been responsible for committing the crime and those affected by the crime have been brought to the same table to work towards a resolution.

The role of the police is to be supportive behind the scene. Members were asked to visualize a relay race where the police may start off with the baton and hand it off to another. We continue to educate our officers so they learn that even though they may be going into the red zone they should look for members of the community who are interested in helping. Then officers take the initiative to provide resources and let the other community members carry on with working towards a long term resolution. The goal is community policing with a purpose.





**Update - Contract Policing:** Inspector Longstreet spoke to the status of the costing formula. The OPP and government are reviewing the Cost Recovery Formula and when a new formula is approved municipalities will be notified and we will commence the use of the new formula in contract proposals.

New Contract Proposals / Potential Amalgamations – The Pembroke costing process is underway. The first meeting with council was held in April. A site visit with Facilities is planned for June 22<sup>nd</sup>. The proposal is expected to be delivered in early fall.

Restructuring Guidebook - The Guidebook was developed in 1997 as “recommended best practices” for police restructuring. The Guidebook has not been updated since. Contract Policing Section is finalizing a draft “Policy and Protocol on OPP Policing in Municipalities Information Manual” to either replace the OPP portion of the Guidebook should the working group, led by the OACP, be reconstituted, or act as a stand alone OPP document.

**Update - Detachment Commander Advisory Committee (DCAC):** Inspector Longstreet provided an update on the committee. The DCAC has developed a detachment commander’s tool-kit regarding contract policing in a continuing effort to assist our DC’s in the management of municipal contracts. The DCAC is also looking at the opportunity to streamline Police Service Board reports and ensure consistency in the delivery of information to our municipalities. Currently a number of examples are being collected and a template is being developed that can be tailored to the community’s needs yet deliver consistent content across the province.

**Update – OAPSB Fall Seminar:** Mr Fred Kaustinen provided the working group with a preliminary program of the OAPSB Fall Seminar to be held September 28, 2011 - September 30, 2011 at the Doubletree by Hilton Hotel in Toronto.

**Update – OAPSB E-Learning Project:** Mr. Fred Kaustinen provided the working group with an update on the OAPSB E-Learning project. Four interactive online training modules have been developed for OAPSB members to train the membership in their roles and responsibilities. There are 176 Boards across Ontario with 630 board members, and approximately 400 of those members are new.

**Meeting Adjourned:** Next Meeting: September 28, 2011, 10:00am,  
Commissioner’s Boardroom, GHQ