

**Gananoque Police Service Board**  
**March 18, 2010**  
**Regular Minutes**

Attendance

Chris McDonald  
Lisa Bodnarchuk  
Graham Armstrong  
Jim Garrah  
Kai Liu

Regrets

Agenda – Additions – DARE, China, Paul Thompson

Minutes of February 18, 2010 accepted.

Matters arising from minutes are now outlined on “Matters Pending List”. Format to be same as Council’s format.

Chief’s Reports – Only \$1300.00 was incurred in overtime during Olympics. Sgt. Junior White assisted in locating a missing child during the Olympics. Kai commended the Gananoque Reporter for their weekly coverage on the Olympics. Commendation letters received on the officers have been placed in their personnel files.

Copy of the final inspection report was provided to all Board Members. Item #4 still pending due to the change of IT providers. Once approved by new IT providers it will be forwarded to OPTIC for approval. Building security and camera/security system has been completed. Fence in sally port is still outstanding but is a 2010 budget item. Chief Liu to draft letter to Board and then forward to Ministry. Board to send letter to Paul Thompson, Ministry. Paul Thompson met with Kai Liu for follow up with regard to Ministry Inspection. Ministry Inspections are estimated at every 5 years.

Business Plan Goals – a reporting process has to be implemented on a monthly basis. Business plan to be saved on memory stick and displayed on the overhead projector.

Matters pending list – the format used by Council to be implemented and used.

Restorative Justice – waiting for the report from Crowns' meeting with Judges. Early resolution is the goal.

Unsafe Corners – officers have been instructed to notify Ken Gilpin of any issues.

Street Lights – Jim Garrah has sent a report to Chief Liu and Sherry Crozier.

Encroachment Issue at Stone Street South & Water Street – this issue is in progress and presently being dealt with.

Financial Reports – not available due to computer issues.

2010 budget has been approved by Council. No further changes required.

DARE – no longer an organization with charitable status. A group was set up in front of the TD Bank soliciting. No permission had been granted. It would be beneficial to create a registry for solicitors. Vendor permits should have to be purchased.

Gananoque Police Association – members have received complaints of aggressive solicitor with this fundraising campaign.

Chief Liu will be attending China as Town Representative.

It be moved that Chief Liu be granted permission to attend China.

Moved by Graham Armstrong

Seconded by Lisa Bodnarchuk

Interoperability Committee – no further updates at this time.

No invoice has been received from Queen's regarding the Business Plan. Students enjoyed this task but reported it was a difficult one.

Paul Thompson – Ministry. Congratulated board members and Chief Liu on the business plan. He advised a letter from the Board regarding the ministry inspection was due July 2009. Chris McDonald expressed his apologies for this not being completed.

New Board Member appointee – it will probably be another 6 – 8 weeks until new member is appointed. New Board appointments are now a 4 year term. Lisa Bodnarchuk's term expires June 2010. There is an unwritten rule that members cannot serve more than a two year term.

Chief Liu received letter from Cst. Scott Gee requesting permission to submit Income Tax Form T2200, use of personal cell phones during work hours.  
Approved by all members.

Still waiting for new exchange server to be installed.

Next meeting date April 15, 2010.