



# Gananoque Police Service - POLICE CRIMINAL RECORD CHECK

(This search is not intended for persons working with the vulnerable sector)

UNIT 1. TO BE COMPLETED BY APPLICANT

<b>Mailing Address</b> (name, street, city, province, postal code) Must Print Legibly Under Each Heading— this is your mailing label	Date of Request ____/____/____ yy mm dd
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Last Name	First Name	Middle Name
# and Street Name	Apt/Unit #	Maiden Name or other Surnames used
Other First Names	City	Province
Postal Code	Date of Birth ____/____/____ yy mm dd	Place of Birth
		Gender

<b>Reason for Request (state below)</b> Reason: (volunteer, employment, or other – if other, please specify)	<b>Self-Declaration (if applicable)</b> <input type="checkbox"/> Declaration of Criminal Record Attached
Extra copy (Additional Fee May Apply) :	Reason for each copy requested:

**Identification** — one form MUST be Government Issued and include applicant's name, date of birth, signature and photo of applicant

Type of I.D. produced	ID number
Type of I.D. produced	ID number

**Contact Information**

Res. Phone	Bus. Phone	Cell Phone
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**The Police Criminal Records Check will include the following information as the record exists on the date of the search:**

- Criminal convictions (summary and indictable) from CPIC and/or local databases.**

**The Police Criminal Record Check will not include:**

- Outstanding entries, such as charges and warrants
- Absolute and conditional discharges
- Convictions where a pardon has been granted
- Convictions under provincial statutes
- Local police contacts
- Family court restraining orders
- Foreign information
- Current judicial orders
- A Vulnerable Sector Verification search of pardoned sex offenders

I hereby certify that the information provided above is true and correct to the best of my knowledge and belief. I hereby authorize the Gananoque Police Service to conduct such searches as are deemed necessary to obtain the information required to complete this search and disclose such information to me.

**Applicant's Signature X** \_\_\_\_\_

## UNIT 2. POLICE USE ONLY

Request and Fee received by - Name	Badge. No	Division	Receipt Number	Fee:
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### RESULTS FOR NAME-BASED CRIMINAL RECORD VERIFICATION

1	<input type="checkbox"/>	NEGATIVE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>did NOT identify any records</b> with the name(s) and date of birth of the applicant. <b>Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
2	<input type="checkbox"/>	INCOMPLETE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>could NOT be completed.</b> <b>Positive identification that a criminal record does or does not exist requires the applicant to SUBMIT FINGERPRINTS to the RCMP National Repository of Criminal Records by an authorized police service or accredited private fingerprinting company.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
3	<input type="checkbox"/>	POSSIBLE MATCH <i>(See attached page For details)</i>	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records <b>has resulted in a POSSIBLE match to a registered criminal record.</b> <b>Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison.</b> As such, the criminal record information declared by the applicant <b>does NOT constitute a Certified Criminal Record by the RCMP.</b> Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

Date of Search	Clerk #	<b>NOT VALID UNLESS EMBOSSED BY POLICE SERVICE SEAL</b>
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Personal information contained on this form is collected pursuant to the Police Services Act, s.41 and is collected for the purpose of processing this police record check. Questions concerning this collection should be directed to **R. Robeson - Gananoque Police Service - 340 Herbert Street Gananoque, Ontario K7G 1R1 - 613-382-4422.**